

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: April 25, 2025

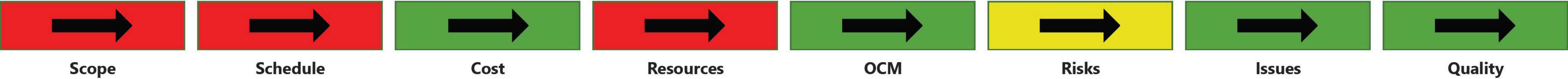


Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	<ul style="list-style-type: none"> • CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review <ul style="list-style-type: none"> Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
Workstream Status Review	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	<ul style="list-style-type: none"> • Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	<ul style="list-style-type: none"> • Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	<ul style="list-style-type: none"> • Decisions requiring input from the executive leadership team
Appendix	<ul style="list-style-type: none"> • Overall CORE.NV Project Health Working Status



CORE.NV Weekly Status Report

Week Ending: April 25, 2025



CORE.NV Project Roadmap



Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
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Project Status Review

During this reporting period, two primary action items were assigned. The first was to have the HRM and FIN functional workstream teams to collaborate with the Tech team in order to prioritize the remaining Phase 1B backlog of work for interfaces, reports, and data warehouse, in order to determine what critical work must be completed by the June 30, 225, go live date and what work, if any, can be delayed and completed post go live. The second action item was for CGI to determine if any technical resources could be made available, to assist in completing the technical backlog of work in order to successfully go live in June 2025. CGI has responded by stating that they "have been able to identify a couple of interface developers that could be on-boarded".

FIN

Meetings and Coordination:

- Participated in weekly Monday DISRQ meetings; list of items is decreasing.
- Facilitated LCB Access Meeting; discussed additional access needs and DAWN to ADV4 variance.
- Attended and supported NDOT Cost Accounting Meeting; updated decision log with meeting minutes.
- Facilitated multiple AR Script Status meetings with NDOT; monitored progress and assisted with script writing process.
- Attended various meetings: Standups, FHWA, Testing talks, Cost accounting scripts meetings, OPM Staff meeting, JIRA testing planning, NDOT recap discussion.

Script and Data Management:

- Review, test, correct NDOT Agreements/Cost Accounting/Other scripts and Cheat Sheet data.
- Continued efforts on cheat sheet data and scripts for NDOT; reviewed scripts in AD3 and supplied feedback.
- Created template for cheat sheet data for Agreements and Accounts Receivable.
- Build CA Script Tracker and recon NDOT's scripts; determined missing scripts.
- Testing AR scripts in SH6; completed 7 of 11 scripts and added comments/edits.
- Assisted with building Master Agreements script tracker; determined received vs missing scripts.
- Assisted NDOT testers on site; attended Testing Office Hours, JIRA, and Workbook duties.
- Reviewed scripts for system understanding and tested SIT scripts for NDOT Agreements, Cost Accounting, Accounts Receivable, Accounts Payable, Budget Control, Procurement.
- Prepped for testers on site for Budget and Accounts Receivable Alphas from NDOT; ensured smooth environment for capturing errors and bugs.

Training and Support:

- Ensured Advantage Academy licenses and provided budget/COA curriculum for ADV4.
- Coordinated Advantage 4 COA & NDOT Prep Meeting; discussed decisions and impact assessment for COA mapping.

Risks/Concerns/Blockers:

- Limited number of tests being run for Cost Accounting.
- Concerns about script errors and corrections.
- NDOT team not clear on the need for sub-unit or optional in CA vs Purchasing.
- Unawareness of NDOT chart of accounts change on July 1.
- Corrupt data received from NDOT; tables still need to be loaded.

Upcoming Activities:

- Attend various unit and task assignment meetings.
- FHWA Meeting & Review Revised Requirements Document for upcoming milestones.
- Meet with NDOT to discuss cheat sheet information.
- Continue script review and testing.

HRM

HRM Interface Test Planning meeting was held for how and what will be in JIRA, additional review of the process for Functional staff is needed. This is expected to be completed next week. Also, question will be "defects resolution" will be part of that process.

A rolling testing, defect review and sign off of interfaces as development is completed. PEBP first then DETR and then others as the priority after the parallel payroll is interfaces are complete. Those are currently being testing along with parallel payroll.

DHRM security role test support is currently underway, issue and risk are still being identified and will be reported in next week's status report

Continued HRM Report Mapping is still underway, a majority have been completed but not reviewed by Functional or signed. Functional review and sign off is currently being planned.

Check Reconciliation Process Meeting took place and another meeting to bring outstanding requirements are still underway. This also applies to the Pay Location Conversion Meeting held this week.

TECH

PROJECT MANAGEMENT:

- Plan to meet June 30: Interfaces
 - o Revisited estimates for interfaces. Based on dev efforts in P1A and P1B to date, resized to 1 story point = 1 day, resulting in average of 8 (7.3) per ITF. Sixteen (16) interfaces HRM and 3 NDOT interfaces identified at this time for payroll. Nineteen ITF at average of 8 yields resource need of 3.9 (note: this includes 7.5)
 - o Adding one CGI resource results in squeaking it in for June 13 delivery.
 - o Constraints: no leave except Memorial Day; agencies provide SMEs for validation as ITFs are ready; no other interface work identified;
 - o Concern: this is higher productivity than seen to date. Hope is that the COBOL code will drive the work.
- Plan to meet June 30: Reports
 - o SCO team must take on FIN reports including SEFA/ACFR. Two SCO resources are in process of being trained.
 - o OPM team assigned 15 HRM reports. Concerned in that this expectation is unreasonable in that they have not completed a single report since 3/1.

INTERFACES:

- Held first weekly grooming session with HRM/Tech. Expect future sessions to be beneficial as we develop a rhythm.
- Held cross functional session with HRM project leadership on defining hand off criteria and timing for UAT.
- Four SCO resources are in midst of Udemy Pentaho training so they can be ready for Adv4 "snatch-n-grab" training next week.
- OPM ITF206 ready for HRM test, in analysis of COBOL for ITF141, ITF143, ITF227. Resources continue to pull legacy files for interfaces so we stay ahead of HRM functional analysis.
- CGI Dev complete for ITF257, Dev in progress for ITF260-ACH File, 191,195, and 203. Dev is almost complete on ITF250; working on requirements for ITF113.

Troubleshooting ITF253; hot fix projected to be ready for PROD.

REPORTS:

- Held backlog grooming session with HRM/Tech. Very productive session.
- Working sessions with CGI [REDACTED] continue. Three SMEs allocated by the executive committee are obtaining Adv4x training so they can define UAT scripts and do validation.

Troubleshooting BSR continues, requiring majority of time for two resources.

- One resource spent majority of time troubleshooting incidents (Adv4 Bank Recon Reports and HTC report), blocking him from working on RPT235. Plan to continue troubleshooting starting today.
- The team has not started any work on July Financial reports.

DATA WAREHOUSE:

- Conversion support for Parallel Payroll-3 & Mock-1 is ongoing
- Completed development and testing of the "hrdw_load_B1" batch job
- Pay details & deduction details table mapping and Dev complete.
- Discussion related to SEFA tables set up in DAWN
- Discussion related to NDOT COA for Fiscal year "2026".
- Leadership reconsidered handing off DAWN production support to SCO. Meeting on Monday to determine OPM DAWN support R&R.

CONVERSION & INFRASTRUCTURE:

- Outstanding issues that were discovered and are being addressed.
- NDOT Agreement and Projects conversion work continues. Need to determine what LOE our team should provide for go forward.



OCM Status Review

OCM



OCM Activities:
New HR Video-Demos Created! - “Change an Employee's Name”
Staff-level Coffee Talks For this week: Total outreach of HRM End-Users: 46
04/22 - Silver State Health Insurance Exchange: 6
04/23 – DHHS: 11
04/24 – DCNR: 20
04/24 – DETR: 9
Replace all listserv groups to SP List site: Continued Progress uploading and maintaining
Timesheet Submission Video-Demo (NEATS) : New Pos Reporting How To vide: continued development
CAN May Event planning underway: invite sent
Weekly Change Agent Blast: Reminder of Practice Labs Registration

Upcoming Activities:
Sunset Comms Kick-off
NDE Staff Level Coffee Talk: targeting next week, currently determining date/time.



Training Status Review

Training

Accomplished:

- EUT Registration as of 04/22: 19 completed courses/186 unique users
- Position Control: End-User List: 39, Enrolled on List: 25, Enrolled Total: 34
- Personnel Management: End-User List: 167, Enrolled on List: 149, Enrolled Total: 252
- Payroll Administration for Payroll Clerks: End-User List: 374, Enrolled on List: 172, Enrolled Total: 225
- Training Communication: Group emails to registered end-users with ILT materials; Individual emails to non-registered identified end-users
- Payroll Admin for Central Payroll is in Review
- Position Control Course recording in Review
- Practice Labs : 83 enrolled

Upcoming:

- HRM Phase 1B content discussions
- Final ILT Materials Delivery PA for Super Users: 5/5/2025
- Payroll Administration for Super Users (DHRM Central Payroll); 10 identified participants; Course scheduled for 5/22
- 1B ILT Course Recordings:
- PM: 4/29/2025
- PA for Payroll Clerks: 5/14/2025
- PA for Admin: 5/30
- HRM Phase 1B Training Aids/Crosswalks
- HRM Transactions
- Submitting a New Hire
- Transfer from Temp to Perm
- Secondary Appointments
- Remediating Mistakes from Prior Pay Periods
- HRM Event Types: In review



Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10056	Reports - Scope for CGI			P2 - Medium	Open - In Progress
CORENV-11061	Delayed NDOT Go Live Payroll Implications		06/30/25	P0 - Very High	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.			P2 - Medium	Open - In Progress
CORENV-8902	Development plan for HRM Phase 1B Interfaces is not known			P0 - Very High	Open - In Progress
CORENV-9988	Report Resources - NDOT			P2 - Medium	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10287	OPM Data Warehouse Resources being redirected to other efforts is a Risk to Completion of HRDW for Phase 1B		04/18/25	P1 - High	Open - In Progress
CORENV-10024	Reports: Schedule & Resource capacity does not allow time to test/validate SCO FIN Reports (deferred from P1A) due in July			P2 - Medium	Open - In Progress



Action Items

Open But Due

Description	Owner	Due Date	Comments
Clarify with [REDACTED] on submission for production change going through CCC vs CCB approval process	[REDACTED]	03/18/25	

In Progress

Description	Owner	Due Date	Comments
Clarify with [REDACTED] on submission for production change going through CCC vs CCB approval process	[REDACTED]	03/18/25	

Description	Owner	Due Date	Comments
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Description

Owner

Due Date

Comments

Description	Owner	Due Date	Comments
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Description

Owner

Due Date

Comments



Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-10086	Reports Identified for CGI Development		Open		P2 - Medium	4/18/2025
CORENV-11588	DECISION: current proposed mapping for SFY26 of Job Number to Location and Work Orders to Task Order is causing an issue with HR due to COA changes not being implemented July 1, 2025.		Open		P1 - High	4/22/2025
CORENV-11650	Proposed NDOT Designer Changes		Open		P2 - Medium	4/25/2025
CORENV-11060	2026 Pay Period 1 Payroll Run Date will be moved from 6/27/2025 to 6/25/2025		Open		P2 - Medium	5/16/2025

Project Health Assessment Rubric

	Project Health Status Categorizations		
Project Health Assessment Area	Green	Amber	Red
Scope:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The scope is well-defined. The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The schedule and critical path are well-defined. The schedule is progressing as planned, with all critical path milestones and deadlines being met. <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the critical path schedule that have yet to be fully defined. The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The budget is well-defined. Budget funds have been allocated as needed. The budget is being expended as required. <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. Budget funds are not being allocated as needed and this is impacting the critical path. The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All needed resources have been identified. All identified resources have been allocated. There are no overallocated resources. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

Project Health Assessment Rubric Continued

Project Health Assessment Area	Project Health Status Categorizations		
	Green	Amber	Red
Risks:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known risks have been documented. All identified risks have mitigation plans in place. Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known issues have been documented. All identified issues have resolution plans in place. Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All involved, impacted, and interested parties have been identified and documented. All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.